

Perth, Ontario Stewart Park Festival

Three Free
Days of Music



July 15-17, 2011

34 Herriott Street, Perth, ON K7H 1T2
Phone (613) 264-1190 www.stewartparkfestival.com E-Mail dhpbia@superaje.com

Artisan Vendor Application

DEADLINE APRIL 1st, 2011

**Notification of your acceptance or non-acceptance into the Artisan Market
will be confirmed by May 06, 2011**

Exact times are subject to minimal change as programme is finalized.

DATES AND TIMES:

Friday, July 15, 2011: 1:00 p.m. to 9:00 p.m.

Saturday, July 16, 2011: 11:00 a.m. to 9:00 p.m.

Vendors must be set up at least

Sunday, July 17, 2011: 11:00 a.m. to 6:00 p.m.

one hour prior to Festival Start

Times.

APPLICATION FEES:

\$185.00 Booth Space/ \$10.00 per table (if required). **Extra fees apply for larger units.**

SEND:

Completed application form, 5 photos (only) with self-addressed stamped envelope that will accommodate return of photos, plus payment in the form of a cheque (no money orders please) Make your cheque payable to: Stewart Park Festival

Artisan & Food Vendor Selection Committee

34 Herriott Street

Perth, ON K7H 1T2

No post-dated cheques. No refunds after May 31, 2010. Please ensure sufficient postage and envelope size to accommodate return of photos.

BUSINESS NAME:	
CONTACT NAME:	
NAME OF ASSISTANT:	
ADDRESS:	
TEL:	E-MAIL ADDRESS:
If you would like to have a link from the Stewart Park Festival web page to your own website please provide us with your web address.	
WEB PAGE:	
Work MUST be designed and made by the applicant(s). Please describe your work and include price range.	
Please provide a PROGRAMME READY biography (50 words). Please ensure that this as close to what you want in the programme as possible. Minimal editing is preferred.	

STEWART PARK FESTIVAL TERMS AND REGULATIONS

1. Work All work shown **MUST** be the original creation of the exhibitor. We welcome items such as pottery, jewelry, clothing, wood, glass and toys. A limited number of artisans from any one category will be accepted. We also allow a limited number of service based vendors such as Massage and Henna Tattoos. We do **NOT** allow pre-purchased items, or imported crafts.
2. Taxes Artisans are responsible for their own Sales and collection of Sales Taxes. Visa and Master Card are allowed but all arrangements must be made by the Artisan.
3. Security Overnight security will be provided from 9:00 p.m. to 9:00 a.m. during the festival. Exhibitors will be responsible for display equipment or goods left in the park overnight. Please check your insurance policies. We advise you to pack and remove your crafts for this period of time. Festival organizers are not responsible for lost, damaged or stolen goods.
4. Set Up Exhibitors can start set up on Thursday evening, any time after 6:00 p.m. **with authorization from the Committee.** Otherwise set up on Friday is between 8:30 a.m. and 11:30 a.m., and must remain set up for the duration of each day.
5. Electrical Power Not Available
6. Parking Participants have access to one (1) off-site parking space per booth. Spaces are allocated upon arrival at the festival by Stewart Park Festival Organizers. **Please adhere to this.** The object is to bring the public to the park !
7. Booth Each exhibition space will be 10' wide by 10' deep. Hydro is NOT available. Artisans must provide their own canopy which **must meet the 10' wide x 10' deep area prepared**, it must not display unrelated commercial advertising. 8' tables will be available on request at a charge of \$10.00 each. Placement of Artisans on site will be determined solely at the discretion of event organizers. **If you require more space please call this number for details. 613 267-3946**
8. Site Assignment Booths sites will be assigned by the Committee at arrival time on Thursday/ Friday. Please keep in mind that this is an outdoor site and be prepared for uneven ground, slopes and occasional trees. Please indicate restrictions imposed by your booth design and we will attempt to accommodate your request.
9. Fee The registration fee for artisans is \$185. This fee covers all three days and includes all taxes.
10. Selection A jury will review your application along with the five **(5) photos only** of your work. You will be notified of their decision on or before May 06, 2011. If you are not accepted your Registration Fee will be returned. If accepted, an Acceptance Letter will be mailed along with these Terms and Regulations. Items that have not been pre-juried will not be allowed for sale. Misrepresentation will result in your name being removed from all future invitation lists.
11. Pets **NO PETS ARE ALLOWED ON THE FESTIVAL SITE**

Failure to comply with the above may result in a forfeit of space and fees for the day and/or weekend and exclusion from all future events

If your application is accepted this form will become the contract for your participation at Stewart Park Festival. By signing this application you agree to the above Terms and Regulations. A copy will be returned with your acceptance letter.

I do not hold the Stewart Park Festival, the Town of Perth, its officers or agents responsible for loss or damage of any kind. I have read and understand the rules and agree to observe them. I will exhibit my original work.

Application's Signature: _____

Printed Name: _____

Date: _____

For the Festival: _____

Date: _____

CHECKLIST: Have you

- ☺ _____ enclosed a **cheque** made out to Stewart Park Festival
- ☺ _____ enclosed five (5) only **photos** with your name on each photo
- ☺ _____ enclosed a stamped, self-addressed envelope **large enough to accommodate** the return of the photos
- (_____ enclosed a **programme ready bio** of 50 words.